

**Brookwood School Association**  
**Meeting Minutes**  
March 30, 2022  
(Google Meet – Virtual Meeting)

In attendance: Rosanne McIntyre, Karen Stride-Goudie, Donna Ainslie-O'Connor, Nicole Patras, Doug Lorenz, Tyneal Johnson, Lisa Huffman, Angele Medeiros and Nadine Horner

Meeting called to order at 7:29pm

1. **Welcome & Introductions:** already took care of these in the council meeting

2. **Approval of Agenda:** Doug motions to approve the agenda as distributed. Tyneal seconds the motion.

3. **Approval of Previous Meeting Minutes** (Feb 28, 2022): Doug motions to approve the minutes as distributed. Tyneal seconds the motion.

4. **Treasurer Report** (Tyneal Johnson):

- \$36,066 in casino account

- \$79,763 in general account for total funds of \$115,830

- Brookwood Clue / Readathon generated \$18,500 in revenue with a net profit of \$17,063.80, which was \$2,000 more than last year. There is still an additional ~\$21 to be expensed for the popsicle parties.

5. **Online Learning Subscription**

- In follow up to January 24, 2022 meeting - given that the Read-a-thon generated surplus revenue the Association will pay for all three online platforms.

Razkids \$4,900

Mathletics \$2,500

Discovery Ed \$1,700

Total \$9,100

**-Lisa Huffman motions for the Association to pay ~\$9,100 for the three online platforms Razkids, Mathletics, and Discovery Ed. Tyneal Johnson approves; Angele Medeiros seconds.**

6. **Playground Update**

- Doug has been forwarded the previous information and quotes for the playground, though these will all need to be updated.

- Some discussion surrounding whether the inclusive playground is preferred or perhaps an outdoor classroom area is more advantageous for staff and students. Donna is in favour of the outdoor classroom; Rosanne identified that it could be used to expand indigenous learning and land based learning.

- Lisa will prepare a survey for parents to choose which option they are in favour of; the survey will likely be attached to the Banner or preferably sent out via email communication in order to reach more parents.

-Once the survey results are completed we can establish a date for on site questions and to view the physical space within the school grounds.

- Karen will get in touch with Facilities regarding the outdoor teaching space.

7. **Scholastic Book Fair**

- Will run May 9-12 in tinker lab

- Tyneal has made an ad that will go in April's Brookwood Banner to advertise the Book Fair

- Will need approximately 25 volunteers, all of whom will need to provide satisfactory criminal record checks.

- Anticipating ~\$500 expense for the book fair to cover something like a \$10 incentive for volunteers

**- Lisa Huffman motions for the Association to allocate \$500 in association funds to expense book fair costs. Tyneal Johnson approves; Doug Lorenz seconds.**

**8. Bank Signing Authorities**

- Tyneal Johnson motions that Lisa Huffman as Association President and Tyneal Johnson as Association Treasurer will be the new signing authorities for the Brookwood School Association bank accounts. Lisa Huffman approves; Doug Lorenz seconds.

**9. Confirmation of Next Meeting Date:**

- Monday, April 25, 2022 @ 7:00pm following the School Council meeting  
- Meetings will continue virtually via Google Meet for the balance of the year. A commitment was made to conduct them virtually for the current school year during the 2021/2022 Council/Association member election.

**10. Meeting Adjourn:**

- Motion to adjourn. 8:01 pm