

Brookwood School Association

Meeting Minutes

October 11, 2022

In attendance: Rosanne McIntyre, Nicole Patras, Doug Lorenz, Tyneal Johnson, Lisa Huffman, Megan Sider and Nadine Horner

Meeting called to order at 8:21pm

1. **Welcome & Introductions:** already took care of these in the council meeting

2. **Approval of Agenda:** Tyneal motions to approve the agenda as distributed. Doug seconds the motion.

3. **Approval of Previous Meeting Minutes** (Sept 30, 2022): Tyneal motions to approve the minutes as distributed. Lisa seconds the motion.

4. **Treasurer Report** (Tyneal Johnson):

- No income generated yet this school year. Expenses paid include the Grade 4 Farewell and Welcome Back to School.

- \$36,066 in casino account

- \$69,208 in general account

Total funds of \$105,275.

- Some discussion surrounding whether it is better to use the casino/AGLC proceeds for the requested stage purchase of approximately \$9,850 rather than holding for eventual playground/outdoor classroom.

**** Tyneal Johnson motions to purchase a new stage for approximately \$9,850 with the casino account proceeds.**

Doug Lorenz seconds the motion. All are in favour.

5. **School Flag request / logo**

- Lisa will look into this and table until a later date since it is not needed as urgently with cross country club ending

6. **Fall Book Fair Oct 24-27**

- Schedule update (open until 5pm Monday and Wednesday; until 7pm Tuesday)

- Lisa will send an email blast for more volunteers, if needed

**** Lisa Huffman motions to approve using \$1,000 for volunteer book fair bucks, decorations and cash float for the fall book fair. Tyneal Johnson seconds the motion. All are in favour.**

7. **Hot Lunch**

****Lisa Huffman motions to pay the immediate \$367.50 for hot lunch and all subsequent biweekly hot lunch expenses in advance of reimbursement from hot lunch fees. Nadine Horner seconds. All are in favour.**

8. **Holiday card fundraiser update**

- Tyneal has the package ready to go out to teachers to be completed in class for delivery beginning December.

- The fundraiser also has puzzles, plaques, ornaments available for order, as well as cards.

- We pay to ship the cards back to them.

**** Tyneal Johnson motions to put aside \$500 for shipping the completed Art Cards project back to the vendor for fulfillment of the order. Lisa Huffman seconds. All are in favour.**

9. **Confirmation of Next Meeting Date:**

- Monday, Nov 28, 2022 @ 7:00pm following the School Council meeting

10. **Meeting Adjourn:**

- Motion to adjourn. 8:39 pm