

Brookwood School Association

Meeting Minutes

September 12, 2022

In attendance: Rosanne McIntyre, Karen Stride-Goudie, Doug Lorenz, Tyneal Johnson, Lisa Huffman, Angele Medeiros, Jenna Loates, Krista and Nadine Horner

Meeting called to order at 8:02pm

1. **Welcome & Introductions:** already took care of these in the council meeting

2. **Approval of Agenda:** Tyneal motions to approve the agenda as distributed. Nadine seconds the motion.

3. **Approval of Previous Meeting Minutes (May 30, 2022):** Tyneal motions to approve the minutes as distributed. Nadine seconds the motion.

4. **Treasurer Report (Tyneal Johnson):**

- \$36,066 in casino account

- \$69,515 in general account

Total funds of \$105,581.

- There are Unmatched expenses of \$452 from the Club Moo/Hot Lunch amounts that were not requested/cashed for reimbursement from parents during Covid. It would cost more to reissue the refunds now.

- Reviewed the tentative budgeted expenses for the year and made some adjustments:

- reduced Forgotten Lunch Program from \$500 to \$200

- increased Retirement/Bereavement from \$0 to \$200

- increased Welcome Back to School from \$0 to \$500

- removed New Student Lunch expenses from \$200 to nil as program is not continued

- other potential amendments pending including Grade 4 Ski Trip increase from \$4,000 - Karen and/or Rosanne will check to see how much for bussing, rentals, lessons, etc.

- Budget to be confirmed at next meeting

- 2021/2022 raised fundraising deposits of \$26,000. Plan to have about \$20,000 operating budget for 2022/2023.

- Cultural event? Opera would come

- Request from Mrs. Gottenbos to consider stage rental and costume making fees

- Will let Mrs. Gottenbos know that the Association covers the Christmas tea costs.

5. **Hot Lunch & Club Moo**

- Angela Kerr, Amber Ballerman and Krista have offered to head Hot Lunch this year

- Hot lunch this year needs to take the staggered recess/lunch into account

- Club Moo used to be done through DLM but may be through Saputo going forward

- Suggestion to do milk 1x/week to start

6. **Fundraising Plans**

- What fundraisers do we want to do?

- Kiwi was not very profitable, whereas Booster Juice and Wilhauk were very profitable

- Angele suggests talking to the Woodhaven Association to coordinate (so there is no duplication)

- Jenna suggests Art Cards for Christmas; Tyneal will coordinate Art Cards activity for November with December delivery.

- Hot lunch generated \$2,000 profit in 2019

- Brookwood Clue - March 6-10

- Readathon - March 1-15

- Book fair - planning a 2nd one with dates TBD

7. **Other items** - Tyneal has an AGLC eligibility review to complete

8. Confirmation of Next Meeting Date:

- Tuesday, Oct 11, 2022 @ 7:00pm following the School Council meeting

- Future meeting dates:

- Nov 28 (AGM)

- Jan 23

- Feb 27

- Mar 20

- Apr 24

- May 29

9. Meeting Adjourn:

- Motion to adjourn. 8:46 pm