

## Brookwood School Association

### Meeting Minutes

March 20, 2023

In attendance: Karen Stride-Goudie, Rosanne McIntyre, Doug Lorenz, Tyneal Johnson, Lisa Huffman, Angele Medeiros, Nicole Patras and Nadine Horner

Meeting called to order at 8:24pm

1. **Welcome & Introductions:** already took care of these in the council meeting

2. **Approval of Agenda:** Tyneal motions to approve the agenda as distributed. Doug seconds the motion.

3. **Approval of Meeting Minutes** (Feb 27, 2023): Tyneal motions to approve the minutes as distributed. Doug seconds the motion.

4. **Treasurer Report** (Tyneal Johnson):

- \$26,223 in casino account

- \$80,620 in general account

Total funds of \$106,844 plus \$8,045 in unmatched transactions = \$114,889

- Most expenses now paid including Grade 4 ski trip

5. **Read-A-Thon Update**

- Total of 150 students donated money, 180 students read raising a total of \$18,100 gross revenue and \$16,565 net profit.

- Some discussion for next year that perhaps the prizes are earned for any reading completed to encourage more readers

6. **Brookwood Flag Update**

- Flag is ready for pick up! The finalized version is a 12 foot double sided flag for ~\$570.

7. **Brookwood School Wishlist**

- Given the success of the read-a-thon, the association revisits the remaining wishlist items which includes:

Mathletics                      \$4,389

Discovery Ed                    \$600

Generation Genius            \$2,418

RazKids                         \$1,200

- Additional suggestions are to provide recess kits for each classroom. Ideas for kits include footballs, basketballs, soccer balls, skipping ropes, sidewalk chalk or other such items. Rosanne will ask the teachers to provide an inventory for what is needed/requested.

- We will also check to see if there are any additional pinnies required for either phys ed or cross country.

**\*\*Lisa Huffman motions to fund \$8,607.45 for the four online platforms Mathletics, Discovery Ed, Generation Genius and Razkids. Nadine Horner seconds the motion. All in favour, carried.**

8. **Other items**

- Early April Lisa will send an email to all parents who signed up for emails and volunteer opportunities to ask for volunteers for 1) book fair, and 2) Grade 4 farewell lunch (day of farewell lunch will be confirmed)

- **Staff lunch:**

- The Association will provide staff lunch to coincide with the May 19 PD Day.

- Last year's staff gifts included chapstick, sanitizer, etc. This year's ideas include chocolate/wine/locally made cookies.

**\*\* Tyneal Johnson motions to fund up to \$1,500 for the staff lunch for Love Pizza and gifts for Brookwood staff of 53**

**members. Lisa Huffman seconds. All in favour, carried.**

**- Book fair:**

- Discussion of how to help bring the teachers in early to provide their wish lists in order to have more success with gifted wish list items from parents.
- The Association will provide coffee and donuts before school on the morning of the first day of the book fair. Teachers that are able to complete their wish lists will be entered for a draw for a free hotel stay.
- Helping hand budget is also included in the book fair costs to provide books to students that would otherwise not be able to purchase.
- Replacing the draw for guessing the number of items with a wishing well which will provide student's name and book wished for to equalize the opportunity across all grades.
- We will request more posters as a lot sold out early

**\*\*Lisa Huffman motions to approve \$2,000 for volunteer book fair bucks, decorations and cash float for the fall book fair. Tyneal Johnson seconds the motion. All in favour, carried.**

- A reminder that we start planning the Brookwood Open House Day for the 2023/2024 school year at next meeting.

**9. Confirmation of Next Meeting Date:**

- Monday, April 24, 2023 @ 7:00pm in the art room following the School Council meeting

**11. Meeting Adjourn:**

- Motion to adjourn. 9:10 pm