

Brookwood School Association

Meeting Minutes

Feb 20, 2024

In attendance: Rosanne McIntyre, Tyneal Johnson, Lisa Huffman, Melody Bertrand, Megan Sider, Brad McPherson and Nadine Horner

Meeting called to order at 7:35pm

1. **Welcome & Introductions:** already took care of these in the council meeting

2. **Approval of Agenda:** Melody motions to approve the agenda as distributed. Lisa seconds the motion.

3. **Approval of Previous Meeting Minutes** (Jan 9, 2024): Melody motions to approve the minutes as distributed. Lisa seconds the motion.

4. **Treasurer Report** (Lisa Huffman):

- Hot lunch session 2 is going ahead.
- Operating at a net loss of ~\$8,900 this year to date, but had significant cash deposits from prior years
- Spent about \$25K this year - ~\$10K on new chrome books, \$10K online subscriptions, plays, puppet shows

5. **Read-a-Thon**

- Forms should have gone home with students by now.
 - Fundraising pledges are due by March 7, Reading logs are for March 1-14th and due by March 15.
- Lots of prizes available for all ages & students based on fundraising dollars earned & number of minutes read:
 - Top reader of the school gets \$100 Chapters card
 - Top fundraiser of school WEM experience and stay at Travelodge
- If WEM does not donate the passes this year we will need to buy; Travelodge donating again this year.
- Brookwood Clue
 - Handouts for teachers are prepared

6. **Upcoming Fundraising Plans**

- Book fair - agreed to pass on spring book fair as the library has a lot of resource credits available at this time
- Some discussion about preference to do fundraising where a significant amount of sorting is not required by association members.
- Ideally a fundraiser in April such as Great North Cookie which provides 25% return, in time for Mother's Day. A second fundraiser in May such as Calahoo Meats with great ideas for BBQ season, in time for Father's Day. We are fundraising for a new swing set and for grade 4 farewell.
- Grade 4 ideas - Brookwood water bottles, something extra special for the last day of school - potential for Fit Set Ninja on site (Rosanne will look into).
- Confirm fundraising plans in March meeting

7. **Confirmation of Next Meeting Date:**

- Tuesday, March 19, 2024 @ 7:30pm virtual Gmeet

8. **Meeting Adjourn:**

- Motion to adjourn. 8:21 pm