

## Brookwood School Association

### Meeting Minutes

March 19, 2024

In attendance: Karen Stride-Goudie, Rosanne McIntyre, Lisa Huffman, Tyneal Johnson, Melody Bertrand, Megan Sider, Brad McPherson, Lindsey Rion and Nadine Horner

Meeting called to order at 7:36pm

1. **Welcome & Introductions:** already took care of these in the council meeting

2. **Approval of Agenda:** Lisa motions to approve the agenda as distributed. Nadine seconds the motion.

3. **Approval of Previous Meeting Minutes** (Feb 20, 2024): Lisa motions to approve the minutes as distributed. Nadine seconds the motion.

4. **Treasurer Report** (Lisa Huffman):

- Revenues are flowing in after the hot lunch program and readathon. Readathon generated about \$17,000 net profit and Hot Lunch/Club Moo is estimated to be about \$10,000 profit.
- Total cash deposits of \$105,551 with casino account at \$15,574 and general account at \$89,977. Next casino is scheduled for Q4 2024

5. **Hot Lunch program:**

- Ensure there are enough volunteers to assist with food delivery. Potential to have Grade 4 students be involved in the delivery as part of their leadership program, which would reduce the number of parent volunteers needed and increase reliability as students would already be at school.
- Consider establishing a policy for the association hot lunch program with respect to the amount of extra food ordered and how excess food is handled/distributed if students are away.

6. **Brookwood Clue Update:**

- Tyneal was approached by a teacher requesting that Brookwood Clue no longer continue. This activity has been a legacy program since approximately 2005, but the general consensus from teachers is preference not to continue.
- 2023/2024 school year will be the last year of Brookwood Clue.

7. **Read-A-Thon Update:**

- Raised \$18,880, Total Expenses were under \$1,700, Profits were over \$17,200 this year
- Top reader read 3720 minutes (grade 3)
- Top fundraiser raised \$1500.00 (grade 1)
- Total Reading Minutes: 46,860 but Tyneal is waiting a couple days as one class' submissions have not yet been received.
- There was a total of 41 extra prizes between purchases and donations that are being gifted to students by having ALL their names in a wheel name generator.

8. **Spring Fundraiser:**

- Great North Cookies seems to be very expensive at \$22/half dozen cookies and \$38/dozen. Parents at another Parkland School said there was very little participation when their school ran this fundraiser.
- Calahoo Meats appears to be the best option - consensus of the association to proceed.
  - Lisa will get confirmation of the delivery process and timing
  - We will plan for delivery the week of May 13 and expect the orders to close by May 6

## **9. Alberta School Councils' Association Conference**

- **Lisa Huffman motions to fund up to \$1,000 to send 1 or 2 council/association members to the ASCA Conference in April. Tyneal Johnson seconds the motion. All in favour, carried.**

## **10. Confirmation of Next Meeting Date:**

- **Tuesday, April 16, 2024 @ 7:30pm Brookwood School Art Room**

## **11. Meeting Adjourn:**

- **Motion to adjourn. 8:13 pm**