

Brookwood School Association Meeting Minutes

October 15, 2024

- Meeting called to order upon the completion of the School Council meeting
- Approval of Agenda
 - Approved by Melody, second by Lisa
- Approval of Previous Meeting Minutes
 - Approved by Lisa, second by Melody
- 1. Treasurer Report (Lisa Huffman)
 - nothing has changed since last month; waiting on previous months bank statements
 - we still have to pay the second part of the swing set (around \$16,000) for the remainder of the payment; it will be paid in the next week or so
- 2. Swings for the Kindergarten/Grade 1 Side of the Playground
 - As long as all the locates go through as planned, CRS will be on site Tuesday, October 16 to start the installation of the swings. Swings will be delivered at 9:30 a.m. and should be done by Friday.
- 3. November Casino Fundraiser Nights
 - We have roughly 16 volunteers of the 26 spots filled; some are still trickling through
 - Tyneal is going to send the shifts to our advisor to see if any of her volunteers are able to fill some of the available slots to ensure we can keep our dates without meeting the minimum requirement of volunteers.
- 4. Hot Lunch
 - Can we please revisit the price of the hot dog with Bite to Eat - \$10 for a hot dog is not acceptable for our families - we would rather have less profit and have things be more affordable for parents (Woodhaven's price is significantly less)
 - i. Let's go through all the pricing and revisit for session 2
 - ii. Subway - need an option for subway with NO condiments for session 2
 - Is Angela going to continue for the 2025/2026 school year or will we need to find a new hot lunch coordinator for next year/when her child ages out of Brookwood?
- 5. Fundraisers for the Year
 - Art Cards will be available to be ordered by parents in mid november - Tyneal is working on the details and the hand outs for teachers and parents
 - Megan has a contact who bakes gingerbread house and ginger people that he sells and we could sell at the christmas concert on a table to sell as an option
 - i. We can give parents the notice and let them know that there will be more details to come
 - ii. (will be paid through hot lunch and pick up at the christmas concerts
 - iii. Pre orders will be accepted and will have limited quantities available to purchase during the christmas concerts
 - 1. December 11 and 12 - Parents Evening Christmas Concerts
 - 2. December 16 and 17 - Grade 1 and Grade 2 Christmas Concerts
 - Read-A-Thon - February 24 to March 7 (Dr. Seuss Day March 2)
- 6. Book Fair

- We need volunteers for the book fair; we still need at least 6 volunteers during the day between 1:00 to 3:15 p.m.
- 7. AGM - Nominations and Elections for the 2024-2025 School Year
President: Tyneal Johnson; nominated by Lisa, accepted, all in favor by the group
Vice President: Brad is terminating his role effective October 15, 2024; position now vacant
Treasurer: Lisa Huffman; nominated by Tyneal, accepted, all in favor by the group
Secretary: No nominations for elections; position remains vacant
- Confirmation of Meeting Dates & Times/Next Meeting Date(s)
 - Upcoming Meeting(s):
 - Tuesday, November 19, 2024 at 7:30 p.m. in the Brookwood School Office Conference Room or Art Room
- Meeting adjourned at __:__ pm.